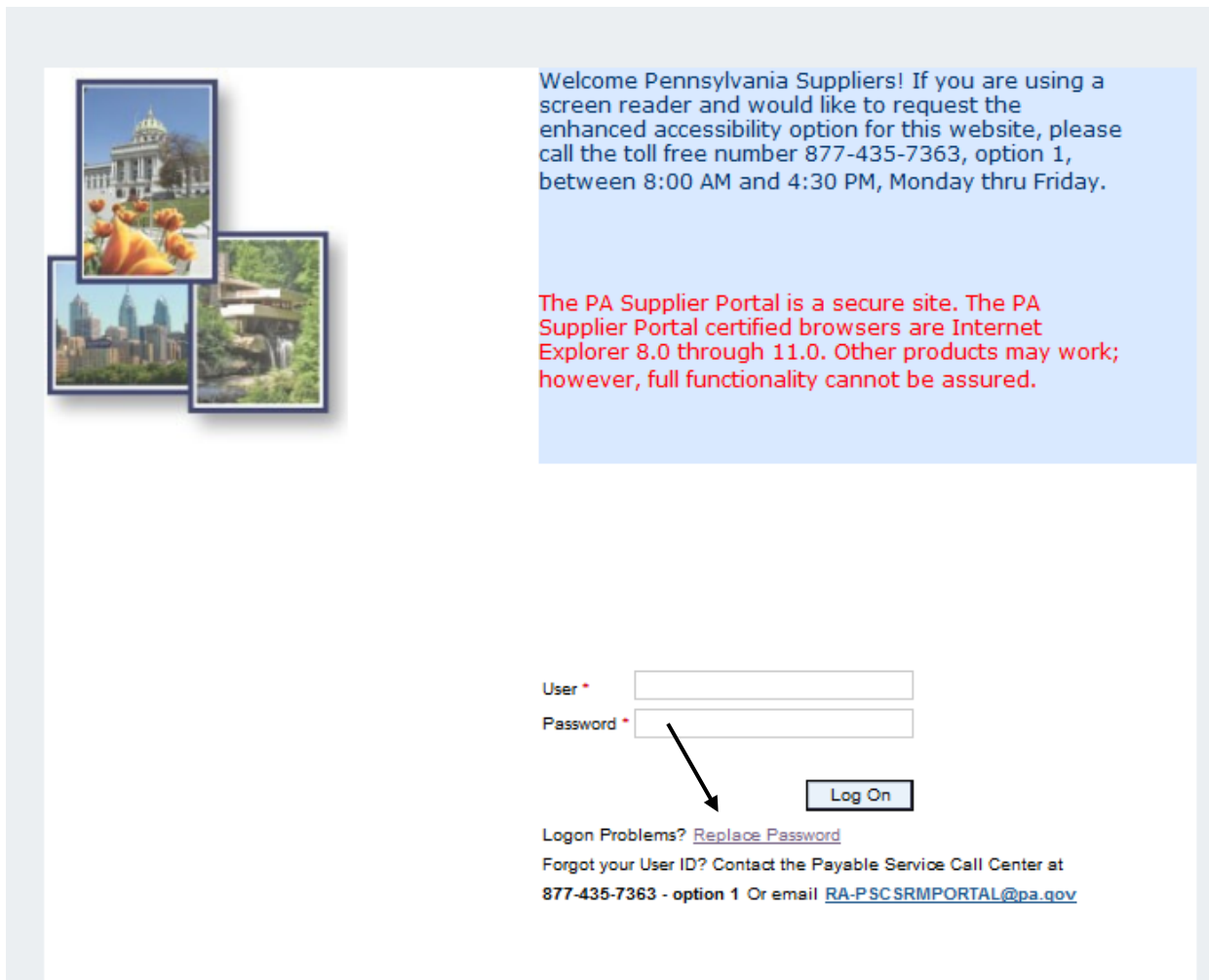


RESET PASSWORD

If the username is known, but the password is not; an automatic password reset can be completed on the PA Supplier Portal.:

1. Click Replace Password



Welcome Pennsylvania Suppliers! If you are using a screen reader and would like to request the enhanced accessibility option for this website, please call the toll free number 877-435-7363, option 1, between 8:00 AM and 4:30 PM, Monday thru Friday.

The PA Supplier Portal is a secure site. The PA Supplier Portal certified browsers are Internet Explorer 8.0 through 11.0. Other products may work; however, full functionality cannot be assured.

User *

Password *

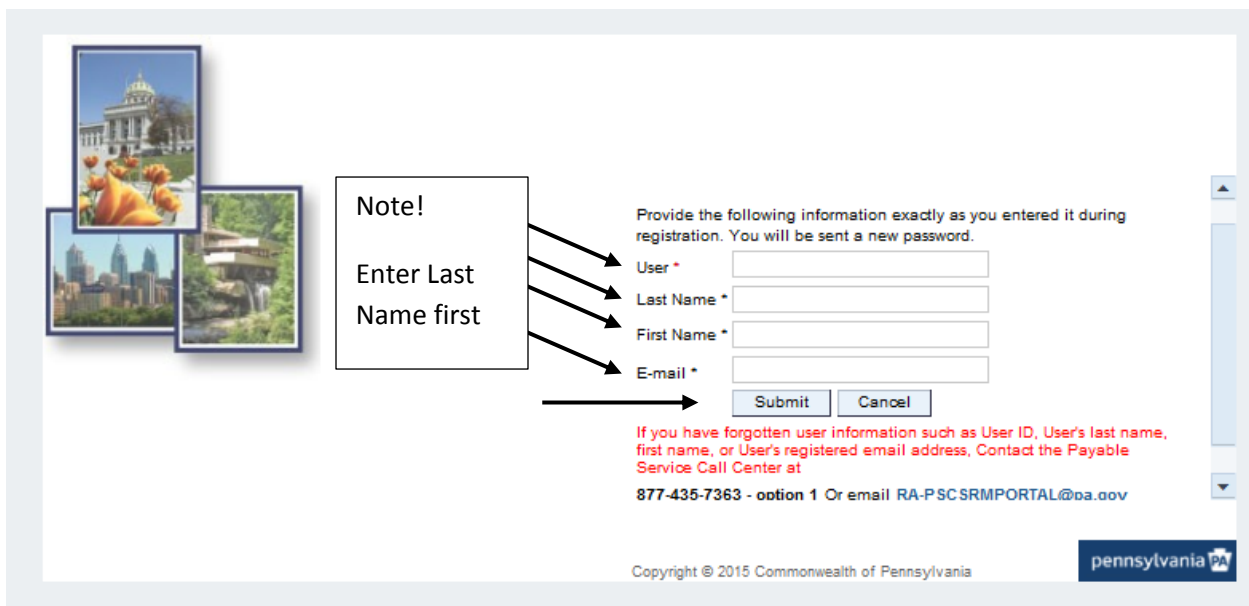
Logon Problems? [Replace Password](#)

Forgot your User ID? Contact the Payable Service Call Center at 877-435-7363 - option 1 Or email RA-PSCSRMPORTAL@pa.gov

2. Choose "Password Reset" and click submit.

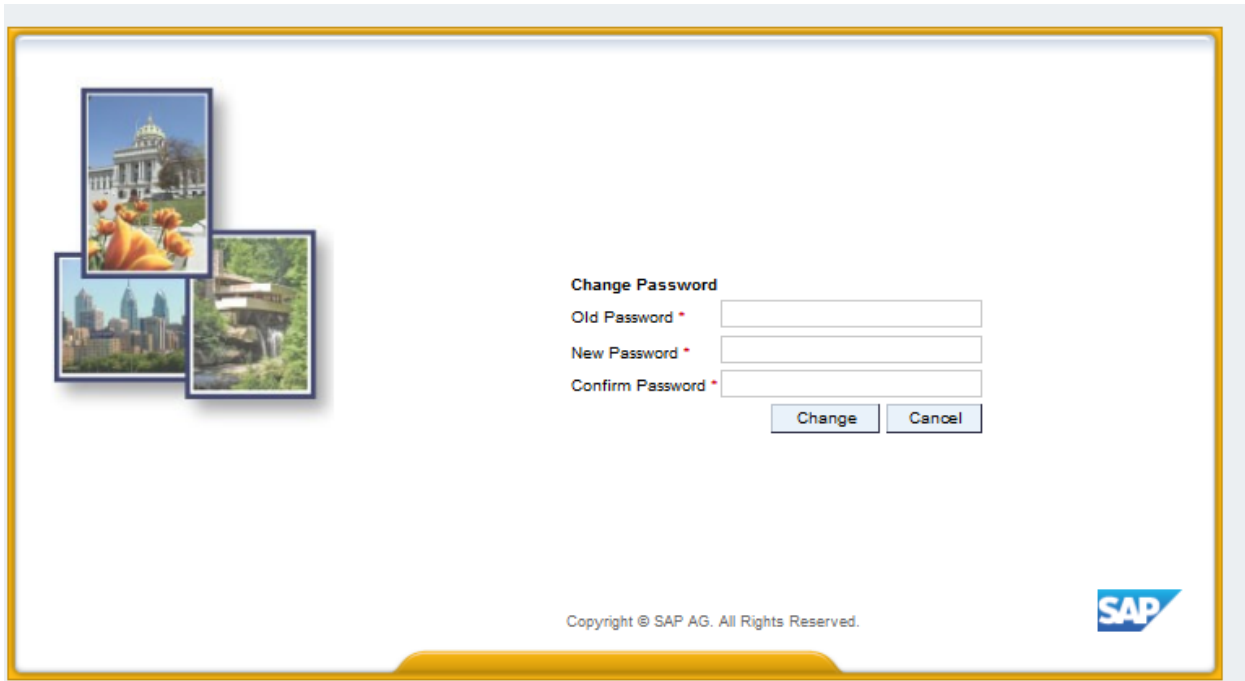


3. Complete ALL fields and click submit. The information needs to match what was provided during registration. A temporary password will be e-mailed.



Copy and paste the password when logging in.

4. After logging in with temporary password the system will prompt the user to create a new password.



Change Password

Old Password *

New Password *

Confirm Password *

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SAP

The old password is the temporary password that was used to log on.

A new password be 7-13 characters long and must contain:

- At least 1 lower case letter
- At least 1 upper case letter
- At least 1 number
- At least 1 special character (such as: ! @ # \$ % ^ & *)

**It is not suggested to start with a symbol or special character.