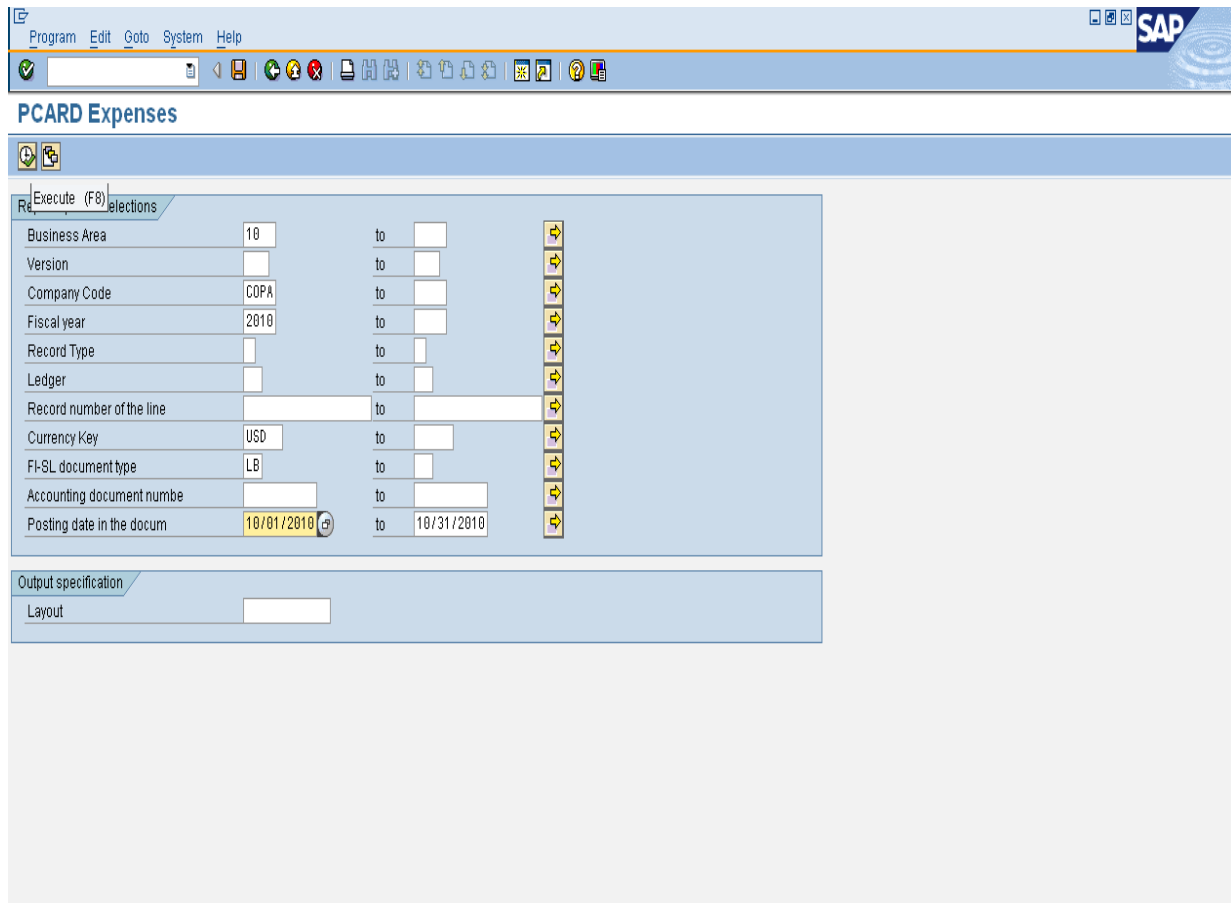


## SAP Transaction Y\_DC1\_32000447 – Pcard Expense

Select Finance & Budget Execution

Enter Y\_DC1\_32000447



The screenshot shows the SAP transaction Y\_DC1\_32000447, titled "PCARD Expenses". The interface includes a menu bar with "Program", "Edit", "Goto", "System", and "Help". Below the menu bar is a toolbar with various icons. The main area is divided into two sections: "Execute (F8) Selections" and "Output specification".

**Execute (F8) Selections**

Business Area	10	to		
Version		to		
Company Code	COPA	to		
Fiscal year	2010	to		
Record Type		to		
Ledger		to		
Record number of the line		to		
Currency Key	USD	to		
FI-SL document type	LB	to		
Accounting document number		to		
Posting date in the docum	10/01/2010	to	10/31/2010	

**Output specification**

Layout	
--------	--

Enter Business Area

Fiscal Year

Posting Date in the docum – dates used can be from the beginning of the month to the end.

Click execute

Report Edit Goto System Help

PCARD Expenses

PCARD Expenses

Reference	BA	Pstg date	Cost ctr	Crcy	Text	Doc.no.	Trans. currency	D/C	D/T	Order	WBS element	
3710102110	10	10/20/2010	1070110000 6361100	1033110000	USD STAPLS7066995140000-Klingensmith, Rich-TXN03241602	3703624385		28.10	S	LB		
3710102110	10	10/20/2010	1070110000 6391010	1033112000	USD USPS 41348401031101793-ALLEN, RONALD R-TXN03219946	3703602255		770.00	S	LB		
3710102110	10	10/20/2010	1070110000 6391022	1033601000	USD UPS 0000157E47 -ALLEN, RONALD R -TXN03215743	3703618955		94.43	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101000	USD STAPLS7066966002000-Klingensmith, Rich-TXN03240054	3703634518		81.80	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033112000	USD VWR INTERNATIONAL I-Klingensmith, Rich-TXN03223713	3703607811		28.54	S	LB		
3710102110	10	10/20/2010	1070110000 6311010	1033401000	USD CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387	3703631964		197.58	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033111000	USD STAPLS7066628317000-Klingensmith, Rich-TXN03227457	3703638972		74.84	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033111000	USD STAPLS7066765523000-Klingensmith, Rich-TXN03231568	3703640144		2.42	S	LB		
3710102110	10	10/20/2010	1070110000 6391022	1033601000	USD UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637371		144.91	S	LB		
3710102110	10	10/20/2010	1070110000 6361490	1033111000	USD BUY.COM -Klingensmith, Richard-TXN03239315	3703629280		31.99	S	LB		
3710102110	10	10/20/2010	7000110000 6361100	1010101000	USD NCCNHR -Klingensmith, Richard-TXN03242706	3703643946		375.00	S	LB	A14001000000	
3710102110	10	10/20/2010	1070110000 6361100	1033114000	USD PIBH -Klingensmith, Richard-TXN03235588	3703643965		127.76	S	LB		
3710102110	10	10/20/2010	1000810000 6361300	1010101207	USD SMARTSIGN -Klingensmith, Richard-TXN03235060	3703645623		1,034.05	S	LB		
3710102110	10	10/20/2010	1070110000 6391040	1022401000	USD CIVIC RESEARCH INSTITU-ALLEN, RONALD R-TXN03233479	370368720		179.95	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101000	USD PIBH -Klingensmith, Richard-TXN03224415	3703609927		245.00	S	LB		
3710102110	10	10/20/2010	1070110000 6331210	1033114000	USD WWW.NEWEGG.COM -Klingensmith, Richard-TXN03247141	3703616295		279.78	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033112000	USD STAPLS7066989056000-Klingensmith, Rich-TXN03242748	3703628998		74.07	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101000	USD STAPLES 00108-Klingensmith, Rich-TXN03212062	3703621582		35.98	S	LB		
3710102110	10	10/20/2010	1070110000 6391090	1022401000	USD STRICTLY CATERING-Klingensmith, Richar-TXN03219307	3703601330		263.75	S	LB		
3710102110	10	10/20/2010	1070110000 6351320	1033601000	USD UPS 0000157E47 -ALLEN, RONALD R -TXN03222676	3703639142		145.39	S	LB		
3710102110	10	10/20/2010	1070110000 6351520	1010101000	USD NATIONAL CIVIL WAR -Klingensmith, Rich-TXN03226416	3703640837		250.00	S	LB		
3710102110	10	10/20/2010	1070110000 6391022	1033601000	USD UPS 0000157E47 -ALLEN, RONALD R -TXN03240163	3703632162		133.31	S	LB		
3710102110	10	10/20/2010	1070110000 6373000	1010101000	USD J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461	3703601193		80.00	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1022412000	USD STAPLS7066759236000-Klingensmith, Rich-TXN03233259	3703638008		36.01	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033111000	USD STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185		67.11	S	LB		
3710102110	10	10/20/2010	1070110000 6391022	1010101112	USD UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412		255.94	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1022401000	USD STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016		38.76	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101112	USD STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695		89.21	S	LB		
3710102110	10	10/20/2010	1070110000 6391060	1033401000	USD LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868		525.00	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1033111000	USD STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908		2.42	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101000	USD STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243		36.26	S	LB		
3710102110	10	10/20/2010	1070110000 6321010	1010101000	USD NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738		495.00	S	LB		
3710102110	10	10/20/2010	1070110000 6361100	1010101000	USD STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448		144.00	S	LB		
3710102110	10	10/20/2010	1070110000 6391110	1033111000	USD LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509		483.88	S	LB		
3710102110	10	10/20/2010	2031610000 6361100	1044111000	USD STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712		48.96	S	LB		
3710102110	10	10/20/2010	2031610000 6361100	1044111000	USD STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595		18.60	S	LB		
3710102110	10	10/20/2010	2031610000 6361100	1044111000	USD STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811		48.20	S	LB		
								<b>6,968.00</b>				

- The screen that comes back may not have all the required field data, therefore, you may want to set-up your report layout differently. Also check your set filter icon, and delete filter.

**PCARD Expenses**



**PCARD Expenses**

Choose Layout...

Reference	BA	Postg date	Fund	Account	Cost ctr	Ctry		Doc.no.	Trans. currency	D/C	DT	Order	WBS element
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066995140000-Klingensmith, Rich-TXN03241602	3703624385	28.10	S	LB		
3710102110	10	10/20/2010	1070110000	6391010	1033112000	USD	USPS 41348401031101793-ALLEN, RONALD R-TXN03219946	3703602255	770.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03215743	3703618855	94.43	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066966002000-Klingensmith, Rich-TXN03240054	3703634518	81.80	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	WVR INTERNATIONAL I-Klingensmith, Rich-TXN03223713	3703607811	28.54	S	LB		
3710102110	10	10/20/2010	1070110000	6311010	1033401000	USD	CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387	3703631964	197.58	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066628317000-Klingensmith, Rich-TXN03227457	3703638972	74.84	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03231568	3703640144	2.42	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637371	144.91	S	LB		
3710102110	10	10/20/2010	1070110000	6361490	1033111000	USD	BUY.COM -Klingensmith, Richard-TXN03239315	3703629280	31.99	S	LB		
3710102110	10	10/20/2010	7000110000	6361100	1010101000	USD	NCCNHR -Klingensmith, Richard-TXN03242706	3703643946	375.00	S	LB	A14001000000	
3710102110	10	10/20/2010	1070110000	6361100	1033114000	USD	PIBH -Klingensmith, Richard-TXN03235588	3703643965	127.76	S	LB		
3710102110	10	10/20/2010	1000810000	6361300	1010101207	USD	SMARTSIGN -Klingensmith, Richard-TXN03235060	3703645623	1,034.05	S	LB		
3710102110	10	10/20/2010	1070110000	6391040	1022401000	USD	CIVIC RESEARCH INSTITU-ALLEN, RONALD R-TXN03233479	3703638720	179.95	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	PIBH -Klingensmith, Richard-TXN03224415	3703609927	245.00	S	LB		
3710102110	10	10/20/2010	1070110000	6331210	1033114000	USD	WWW.NEWEGG.COM -Klingensmith, Richard-TXN03247141	3703616285	279.79	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	STAPLS7066989056000-Klingensmith, Rich-TXN03242748	3703628998	74.07	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLES 00108-Klingensmith, Rich-TXN03212062	3703621582	35.98	S	LB		
3710102110	10	10/20/2010	1070110000	6391090	1022401000	USD	STRICTLY CATERING-Klingensmith, Richar-TXN03219307	3703601330	263.75	S	LB		
3710102110	10	10/20/2010	1070110000	6351320	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03222676	3703639142	145.39	S	LB		
3710102110	10	10/20/2010	1070110000	6351520	1010101000	USD	NATIONAL CIVIL WAR -Klingensmith, Rich-TXN03226416	3703640837	250.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03240163	3703632162	133.31	S	LB		
3710102110	10	10/20/2010	1070110000	6373000	1010101000	USD	J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461	3703601183	80.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1022412000	USD	STAPLS7066759236000-Klingensmith, Rich-TXN03233259	3703638008	36.01	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	67.11	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016	38.76	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S	LB		
3710102110	10	10/20/2010	1070110000	6391060	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	525.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S	LB		
3710102110	10	10/20/2010	1070110000	6321010	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS0099485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391110	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509	483.88	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712	49.96	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595	18.60	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811	48.20	S	LB		
									<b>6,968.00</b>				

Select icon "choose layout" and click

Report Edit Goto System Help

PCARD Expenses

PCARD Expenses

Reference	BA	Pstg date	Fund	Account	Cost ctr	Cr	Doc.no.	Trans. currency	D/C	DT	Order	WBS element
3710102110	10	10/20/2010	1070110000	63611000	1033110000	USD	Klingensmith, Rich-TXN03241602	3703624385	28.10	S	LB	
3710102110	10	10/20/2010	1070110000	63910100	1033112000	USD	3-ALLEN, RONALD R-TXN03219946	3703602255	770.00	S	LB	
3710102110	10	10/20/2010	1070110000	63910220	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03215743	3703618855	94.43	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS7066966002000-Klingensmith, Rich-TXN03240054	3703634518	81.80	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033112000	USD	VWR INTERNATIONAL I-Klingensmith, Rich-TXN03223713	3703607811	28.54	S	LB	
3710102110	10	10/20/2010	1070110000	63110100	1033401000	USD	CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387	3703631964	197.58	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066628317000-Klingensmith, Rich-TXN03227457	3703638972	74.84	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03231568	3703640144	2.42	S	LB	
3710102110	10	10/20/2010	1070110000	63910220	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637371	144.91	S	LB	
3710102110	10	10/20/2010	1070110000	63614900	1033111000	USD	BUY.COM -Klingensmith, Richard-TXN03239315	3703629280	31.99	S	LB	
3710102110	10	10/20/2010	7000110000	63611000	1010101000	USD	NCCNHR -Klingensmith, Richard-TXN03242706	3703643946	375.00	S	LB	A14001000000
3710102110	10	10/20/2010	1070110000	63611000	1033114000	USD	PIBH -Klingensmith, Richard-TXN03235588	3703643965	127.76	S	LB	
3710102110	10	10/20/2010	1000810000	63613000	1010101207	USD	SMARTSIGN -Klingensmith, Richard-TXN03235060	3703645623	1,034.05	S	LB	
3710102110	10	10/20/2010	1070110000	63910400	1022401000	USD	CIVIC RESEARCH INSTITU-ALLEN, RONALD R-TXN03233479	3703638720	179.95	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	PIBH -Klingensmith, Richard-TXN03224415	3703609927	245.00	S	LB	
3710102110	10	10/20/2010	1070110000	63312100	1033114000	USD	WWW.NEWEGG.COM -Klingensmith, Richard-TXN03247141	3703618295	279.78	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033112000	USD	STAPLS7066989056000-Klingensmith, Rich-TXN03242748	3703628898	74.07	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLES 00108-Klingensmith, Rich-TXN03212062	3703621582	35.98	S	LB	
3710102110	10	10/20/2010	1070110000	63910900	1022401000	USD	STRICTLY CATERING-Klingensmith, Richar-TXN03219307	3703601330	263.75	S	LB	
3710102110	10	10/20/2010	1070110000	63513200	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03222676	3703639142	145.39	S	LB	
3710102110	10	10/20/2010	1070110000	63515200	1010101000	USD	NATIONAL CIVIL WAR -Klingensmith, Rich-TXN03226416	3703640837	250.00	S	LB	
3710102110	10	10/20/2010	1070110000	63910220	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03240163	3703632162	133.31	S	LB	
3710102110	10	10/20/2010	1070110000	63730000	1010101000	USD	J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461	3703601183	80.00	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1022412000	USD	STAPLS7066759236000-Klingensmith, Rich-TXN03233259	3703638008	36.01	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	67.11	S	LB	
3710102110	10	10/20/2010	1070110000	63910220	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016	38.76	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S	LB	
3710102110	10	10/20/2010	1070110000	63910600	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	525.00	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S	LB	
3710102110	10	10/20/2010	1070110000	63210100	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S	LB	
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS00098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S	LB	
3710102110	10	10/20/2010	1070110000	63911100	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509	483.88	S	LB	
3710102110	10	10/20/2010	2031610000	63611000	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712	48.96	S	LB	
3710102110	10	10/20/2010	2031610000	63611000	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595	18.60	S	LB	
3710102110	10	10/20/2010	2031610000	63611000	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811	48.20	S	LB	
								<b>6,968.00</b>				

Click on right side of icon for the following selection options; Choose layout; Change layout; save layout; manage layouts (If your current layout is sufficient, leave as is).

Reference	BA	Pstg date	Fund	Account	Cost ctr	Crcy	Text	Doc.no.	Trans. currency	D/C	D/T	Or
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	28.10	S		LB
3710102110	10	10/20/2010	1070110000	63910100	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	770.00	S		LB
3710102110	10	10/20/2010	1070110000	63910220	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703639016	94.43	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	81.80	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	28.54	S		LB
3710102110	10	10/20/2010	1070110000	63110100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	197.58	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	74.84	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	2.42	S		LB
3710102110	10	10/20/2010	1070110000	63513200	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S		LB
3710102110	10	10/20/2010	1070110000	63910220	1010101000	USD		182	133.31	S		LB
3710102110	10	10/20/2010	1070110000	63730000	1010101000	USD		183	80.00	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD		008	36.01	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	67.11	S		LB
3710102110	10	10/20/2010	1070110000	63910220	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703639016	38.76	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S		LB
3710102110	10	10/20/2010	1070110000	63910600	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	525.00	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S		LB
3710102110	10	10/20/2010	1070110000	63220100	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S		LB
3710102110	10	10/20/2010	1070110000	63611000	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S		LB

- Choose layout NOTE: Any report layout title that starts with a "/" indicates anyone can choose or change this layout. Reports layouts titled without a leading "/" indicates no one can alter but you.
- Click on layout report title and you will see "layout applied"

**PCARD Expenses**



**PCARD Expenses**

Reference	BA	Pstg date	Fund	Account	Cost ctr	Crcy	Text	Doc.no.	Trans. currency	D/C	D/T	Order	WBS element
3710102110	10	10/20/2010	1070110000	6361100	103311000	USD	STAPLS7066995140000-Klingensmith, Rich-TXN03241602	3703624385		S	LB		
3710102110	10	10/20/2010	1070110000	6391010	1033112000	USD	USPS 41348401031101793-ALLEN, RONALD R-TXN03219946	3703602255	770.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03215743	3703618855	94.43	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066966002000-Klingensmith, Rich-TXN032240054	3703634518	81.80	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	VWR INTERNATIONAL I-Klingensmith, Rich-TXN03223713	3703607811	28.54	S	LB		
3710102110	10	10/20/2010	1070110000	6311010	1033401000	USD	CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387	3703631964	197.58	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066628317000-Klingensmith, Rich-TXN03227457	3703638972	74.84	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03231568	3703640144	2.42	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637371	144.91	S	LB		
3710102110	10	10/20/2010	1070110000	6361490	1033111000	USD	BUY.COM -Klingensmith, Richard-TXN03239315	3703629280	31.99	S	LB		
3710102110	10	10/20/2010	7000110000	6361100	1010101000	USD	NCCNHR -Klingensmith, Richard-TXN03242706	3703643946	375.00	S	LB	A14001000000	
3710102110	10	10/20/2010	1070110000	6361100	1033114000	USD	PIBH	3703643965	127.76	S	LB		
3710102110	10	10/20/2010	1000810000	6361300	1010101207	USD	SMARTSI	3703645623	1,034.05	S	LB		
3710102110	10	10/20/2010	1070110000	6391040	1022401000	USD	CIVIC RE	3703638720	179.95	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	PIBH	3703609927	245.00	S	LB		
3710102110	10	10/20/2010	1070110000	6331210	1033114000	USD	WWW.NE	3703616295	279.78	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	STAPLS7	3703628898	74.07	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLES	3703621582	35.98	S	LB		
3710102110	10	10/20/2010	1070110000	6391090	1022401000	USD	STRICTL	3703601330	263.75	S	LB		
3710102110	10	10/20/2010	1070110000	6351320	1033601000	USD	UPS 0000	3703639142	145.39	S	LB		
3710102110	10	10/20/2010	1070110000	6351520	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03226710	3703640837	250.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03240163	3703632162	133.31	S	LB		
3710102110	10	10/20/2010	1070110000	6373000	1010101000	USD	J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461	3703601183	80.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1022412000	USD	STAPLS7066759236000-Klingensmith, Rich-TXN03233259	3703638008	36.01	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	67.11	S	LB		
3710102110	10	10/20/2010	1070110000	6391022	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016	38.76	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S	LB		
3710102110	10	10/20/2010	1070110000	6391060	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	525.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S	LB		
3710102110	10	10/20/2010	1070110000	6321010	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S	LB		
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S	LB		
3710102110	10	10/20/2010	1070110000	6391110	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509	483.88	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712	48.96	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595	18.60	S	LB		
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811	48.20	S	LB		
<b>6,968.00</b>													

Information

Layout applied

OK Help

Report Edit Goto System Help

PCARD Expenses

PCARD Expenses

Reference	BA	Pstg date	Fund	Account	Cost ctr	Cr	Doc.no.	Trans. currency	D/C	D/T	Order	WBS element
3710102110	10	10/20/2010	1070110000	6361100	103311000	USD						
3710102110	10	10/20/2010	1070110000	6391010	1033112000	USD						
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03215743					
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066966002000-Klingensmith, Rich-TXN03240054					
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	VWR INTERNATIONAL I-Klingensmith, Rich-TXN03223713					
3710102110	10	10/20/2010	1070110000	6311010	1033401000	USD	CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387					
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066628317000-Klingensmith, Rich-TXN03227457					
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03231568					
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364					
3710102110	10	10/20/2010	1070110000	6361490	1033111000	USD	BUY.COM -Klingensmith, Richard-TXN03239315					
3710102110	10	10/20/2010	7000110000	6361100	1010101000	USD	NCCNHR -Klingensmith, Richard-TXN03242706					A14001000000
3710102110	10	10/20/2010	1070110000	6361100	1033114000	USD	PIBH -Klingensmith, Richard-TXN03235588					
3710102110	10	10/20/2010	1000810000	6361300	1010101207	USD	SMARTSIGN -Klingensmith, Richard-TXN03235060					
3710102110	10	10/20/2010	1070110000	6391040	1022401000	USD	CIVIC RESEARCH INSTITU-ALLEN, RONALD R-TXN03233479					
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	PIBH -Klingensmith, Richard-TXN03224415					
3710102110	10	10/20/2010	1070110000	6331210	1033114000	USD	WWW.NEWEGG.COM -Klingensmith, Richard-TXN03247141					
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	STAPLS7066989056000-Klingensmith, Rich-TXN03242748					
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLES 00108-Klingensmith, Rich-TXN03212062					
3710102110	10	10/20/2010	1070110000	6391090	1022401000	USD	STRICTLY CATERING-Klingensmith, Richar-TXN03219307					
3710102110	10	10/20/2010	1070110000	6351320	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03222676					
3710102110	10	10/20/2010	1070110000	6351520	1010101000	USD	NATIONAL CIVIL WAR -Klingensmith, Rich-TXN03226416					
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03240163					
3710102110	10	10/20/2010	1070110000	6373000	1010101000	USD	J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461					
3710102110	10	10/20/2010	1070110000	6361100	1022412000	USD	STAPLS7066759236000-Klingensmith, Rich-TXN03233259					
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278					
3710102110	10	10/20/2010	1070110000	6391022	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364					
3710102110	10	10/20/2010	1070110000	6361100	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260					
3710102110	10	10/20/2010	1070110000	6361100	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704					
3710102110	10	10/20/2010	1070110000	6391060	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791					
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378					
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212					
3710102110	10	10/20/2010	1070110000	6321010	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380					
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270					
3710102110	10	10/20/2010	1070110000	6391110	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107					
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174					
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303					
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852					
												6,968.00

- If you want to change the column(s) order or add/delete column headings, select change layout

Report Edit Goto System Help

PCARD Expenses

PCARD Expenses

Change Layout

Displayed Columns Sort Order Filter View Display

Displayed Columns

Column Name

Reference Document Number

Business Area

Posting date in the document

Fund

Account number

Cost Center

Currency Key

Item Text

Accounting document number

Value in transaction currency

Debit/Credit indicator

Column Set

Column Name

Version

Company Code

Fiscal year

Currency Key

Record Type

Ledger

Record number of the line item record

Doc.no.	Trans. currency	D/C	D/T	Order	WBS element
3703624385	28.10	S	LB		
3703602255	770.00	S	LB		
3703618955	94.43	S	LB		
3703634518	81.80	S	LB		
3703607811	28.54	S	LB		
3703631964	197.58	S	LB		
3703638972	74.84	S	LB		
3703640144	2.42	S	LB		
3703637371	144.91	S	LB		
3703629280	31.99	S	LB		
3703643946	375.00	S	LB	A14001000000	
3703643965	127.76	S	LB		
3703645623	1,034.05	S	LB		
3703638720	179.95	S	LB		
3703609927	245.00	S	LB		
3703618295	279.78	S	LB		
3703628998	74.07	S	LB		
3703621582	35.98	S	LB		
3703601330	263.75	S	LB		
3703639142	145.39	S	LB		
3703640837	250.00	S	LB		
3703632162	133.31	S	LB		
3703601183	80.00	S	LB		
3703638008	36.01	S	LB		
3703636185	67.11	S	LB		
3703637412	255.94	S	LB		
3703638016	38.76	S	LB		
3703643695	89.21	S	LB		
3703634868	525.00	S	LB		
3703639908	2.42	S	LB		
3703637243	36.26	S	LB		
3703624738	495.00	S	LB		
3703629448	144.00	S	LB		
3703632509	483.88	S	LB		
3703636712	48.96	S	LB		
3703636595	18.60	S	LB		
3703629811	48.20	S	LB		
					<b>6,968.00</b>

- Column names can be moved by selecting the arrows above the “Displayed columns”. Move the columns as needed. To remove or add columns use arrows in the center of screen. When changes are completed, click on bottom left arrow.



Report Edit Goto System Help

SAP

### PCARD Expenses

PCARD Expenses

BA	Pstg date	Fund	Account	Cost ctr	Crcy	Text	Doc.no.	Trans. currency	D/C	DT	Order	WBS element
10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066995140000-Klingensmith, Rich-TXN03241602	3703624395	28.10	S	LB		
10	10/20/2010	1070110000	6391010	1033111000	USD			770.00	S	LB		
10	10/20/2010	1070110000	6391022	1033661000	USD			94.43	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD			81.80	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD			28.54	S	LB		
10	10/20/2010	1070110000	6311010	1033401000	USD			197.58	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD			74.84	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD			2.42	S	LB		
10	10/20/2010	1070110000	6391022	1033661000	USD			144.91	S	LB		
10	10/20/2010	1070110000	6361490	1033111000	USD			31.99	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD			375.00	S	LB	A14001000000	
10	10/20/2010	1070110000	6361100	1033111000	USD			127.76	S	LB		
10	10/20/2010	1000810000	6361300	1010101000	USD			1,034.05	S	LB		
10	10/20/2010	1070110000	6391040	1022401000	USD			179.95	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD			245.00	S	LB		
10	10/20/2010	1070110000	6331210	1033111000	USD			279.79	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD			74.07	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD			35.98	S	LB		
10	10/20/2010	1070110000	6391090	1022401000	USD			263.75	S	LB		
10	10/20/2010	1070110000	6351320	1033661000	USD			145.39	S	LB		
10	10/20/2010	1070110000	6351520	1010101000	USD			250.00	S	LB		
10	10/20/2010	1070110000	6391022	1033661000	USD			133.31	S	LB		
10	10/20/2010	1070110000	6373000	1010101000	USD			80.00	S	LB		
10	10/20/2010	1070110000	6361100	1022401000	USD			36.01	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD			67.11	S	LB		
10	10/20/2010	1070110000	6391022	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S	LB		
10	10/20/2010	1070110000	6361100	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016	38.76	S	LB		
10	10/20/2010	1070110000	6361100	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S	LB		
10	10/20/2010	1070110000	6391060	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634888	525.00	S	LB		
10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S	LB		
10	10/20/2010	1070110000	6321010	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S	LB		
10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S	LB		
10	10/20/2010	1070110000	6391110	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509	483.88	S	LB		
10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712	48.96	S	LB		
10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595	18.60	S	LB		
10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811	48.20	S	LB		
								<b>6,968.00</b>				

Save layout dialog box details:

- Layout: TEST10
- Layout description: Exclude GL 1190000
- Default setting:
- Name: Exclude GL 1190000
- User-specific:
- Default setting:

- When you have the changes to the report you want, select "Save Layout" and name.

Report Edit Goto System Help

PCARD Expenses

PCARD Expenses

Reference	BA	Pstg date	Fund	Account	Cost ctr	Cr	Doc.no.	Trans. currency	D/C	D/T	Order	WBS element
3710102110	10	10/20/2010	1070110000	6361100	103311000	USD	Klingensmith, Rich-TXN03241602	3703624385	28.10	S	LB	
3710102110	10	10/20/2010	1070110000	6391010	1033112000	USD	3-ALLEN, RONALD R-TXN03219946	3703602255	770.00	S	LB	
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03215743	3703618855	94.43	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066966002000-Klingensmith, Rich-TXN03240054	3703634518	81.80	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	VWR INTERNATIONAL I-Klingensmith, Rich-TXN03223713	3703607811	28.54	S	LB	
3710102110	10	10/20/2010	1070110000	6311010	1033401000	USD	CROWN PLAZA HARRISBURG-ALLEN, RONALD R-TXN03240387	3703631964	197.58	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066628317000-Klingensmith, Rich-TXN03227457	3703638972	74.84	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03231568	3703640144	2.42	S	LB	
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637371	144.91	S	LB	
3710102110	10	10/20/2010	1070110000	6361490	1033111000	USD	BUY.COM -Klingensmith, Richard-TXN03239315	3703629280	31.99	S	LB	
3710102110	10	10/20/2010	7000110000	6361100	1010101000	USD	NCCNHR -Klingensmith, Richard-TXN03242706	3703643946	375.00	S	LB	A14001000000
3710102110	10	10/20/2010	1070110000	6361100	1033114000	USD	PIBH -Klingensmith, Richard-TXN03235588	3703643965	127.76	S	LB	
3710102110	10	10/20/2010	1000810000	6361300	1010101207	USD	SMARTSIGN -Klingensmith, Richard-TXN03235060	3703645623	1,034.05	S	LB	
3710102110	10	10/20/2010	1070110000	6391040	1022401000	USD	CMC RESEARCH INSTITU-ALLEN, RONALD R-TXN03233479	3703638720	179.95	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	PIBH -Klingensmith, Richard-TXN03224415	3703609927	245.00	S	LB	
3710102110	10	10/20/2010	1070110000	6331210	1033114000	USD	WWW.NEWEGG.COM -Klingensmith, Richard-TXN03247141	3703616295	279.78	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033112000	USD	STAPLS7066989056000-Klingensmith, Rich-TXN03242748	3703628898	74.07	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLES 00108-Klingensmith, Rich-TXN03212062	3703621582	35.98	S	LB	
3710102110	10	10/20/2010	1070110000	6391090	1022401000	USD	STRICTLY CATERING-Klingensmith, Richar-TXN03219307	3703601330	263.75	S	LB	
3710102110	10	10/20/2010	1070110000	6351320	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03222676	3703639142	145.39	S	LB	
3710102110	10	10/20/2010	1070110000	6351520	1010101000	USD	NATIONAL CIVIL WAR -Klingensmith, Rich-TXN03226416	3703640837	250.00	S	LB	
3710102110	10	10/20/2010	1070110000	6391022	1033601000	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03240163	3703632162	133.31	S	LB	
3710102110	10	10/20/2010	1070110000	6373000	1010101000	USD	J P LILLEY & SON, INC.-ALLEN, RONALD R-TXN03222461	3703601193	80.00	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1022412000	USD	STAPLS7066759236000-Klingensmith, Rich-TXN03233259	3703638008	36.01	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233278	3703636185	67.11	S	LB	
3710102110	10	10/20/2010	1070110000	6391022	1010101112	USD	UPS 0000157E47 -ALLEN, RONALD R -TXN03231364	3703637412	255.94	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1022401000	USD	STAPLS7066770657000-Klingensmith, Rich-TXN03233260	3703638016	38.76	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101112	USD	STAPLS7066775731000-Klingensmith, Rich-TXN03235704	3703643695	89.21	S	LB	
3710102110	10	10/20/2010	1070110000	6391060	1033401000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230791	3703634868	525.00	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1033111000	USD	STAPLS7066765523000-Klingensmith, Rich-TXN03233378	3703639908	2.42	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS7066764949000-Klingensmith, Rich-TXN03233212	3703637243	36.26	S	LB	
3710102110	10	10/20/2010	1070110000	6321010	1010101000	USD	NATIONAL ASSOC OF STA-Simmons, James H-TXN03238380	3703624738	495.00	S	LB	
3710102110	10	10/20/2010	1070110000	6361100	1010101000	USD	STAPLS0098485524000-Klingensmith, Rich-TXN03239270	3703629448	144.00	S	LB	
3710102110	10	10/20/2010	1070110000	6391110	1033111000	USD	LEVIN PROMOTIONAL P-Klingensmith, Rich-TXN03230107	3703632509	483.88	S	LB	
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000003-ALLEN, RONALD R-TXN03229174	3703636712	48.96	S	LB	
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000001-ALLEN, RONALD R-TXN03226303	3703636595	18.60	S	LB	
3710102110	10	10/20/2010	2031610000	6361100	1044111000	USD	STAPLS7066621926000002-ALLEN, RONALD R-TXN03229852	3703629811	48.20	S	LB	
<b>6,968.00</b>												

- Manage layouts allows you to view/manage reports you created.