

# FINANCIAL ANALYSIS RFP SUBMITTAL INFORMATION

Bureau of Commonwealth Accounting

This form is to be completed by the issuing office and forwarded to the Bureau of Commonwealth Accounting along with RFP Financial submittals to RA-FinancialAnalysis@pa.gov.

## RFP FINANCIAL ANALYSIS INFORMATION

<b>Date:</b>			
<b>Issuing Agency:</b>			
<b>Bureau/Department:</b>			
<b>Issuing Office Information</b>	<b>Contact Person:</b>		
	<b>Contact Address:</b>		
	<b>Contact Tel #:</b>		
	<b>Contact Email:</b>		
<b>Description:</b>	<b>RFP Number:</b>	<b>RFP Proposal Opening Date:</b>	
	<b>Service Title/Description:</b>		
<b>Contract Term:</b>	<b>Contract Term (Years):</b>	<b>Optional Years:</b>	
<b>Point Allocation:</b>	<b>Overall point value (Tech/Cost/DB):</b>		
	<b>Financial Point Value: Pass / Fail</b>		
<b>Estimated Contract Value:</b>	\$	<b>Per Year</b>	\$ <b>Per Contract Term</b>

Proposals received and included for financial analysis in response to RFP are as follows: (Additional paper may be used if necessary)


The financial analysis will include a review of the entity's previous three financial statements, calculating and analyzing various financial ratios, and comparing the information against industry standards and trends. Upon completion of the review, a summary of the findings, a risk score, and some key financial information, will be provided to assist the agency in determining if the entity should be included or excluded from the procurement process for financial reasons.

<b>Name:</b>		<b>Date Submitted:</b>	
<b>Title:</b>		<b>Financial Analysis Due Date:</b>	

If you have any questions, please contact Damian Cummings at 425-6709

Email to Resource Account: OB, Financial\_Analysis